**Proposal’s title**

*Please use an* ***easily readable*** *document layout (A4 pages, Calibri 11 or equivalent, single spaced, 2cm margins, numbered pages ; for figure and table, minimum Calibri 9 or equivalent)*

*The project description cannot exceed a* ***20-page limit*** *(including Gantt chart, overview of the requested funds and their scientific justification, and bibliography) and must be* ***submitted in a PDF format****.*

*Proposals must fullfil the three main evaluation criteria: “Quality and scientific aims”, “Organisation and implementation of the project”, “Impact and benefits of the project”. Applicants are advised to consult the document* [*AAPG2019*](http://www.agence-nationale-recherche.fr/fileadmin/aap/2019/aapg-anr-2019-en-2.pdf) *for further information about the different sub-criteria related to the chosen funding instrument.*

**Summary table of persons involved in the project:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Partner** | **Name** | **First name** | **Current position** | **Role & responsibilities in the project (4 lines max)** | **Involvement (person.month) throughout the project's total duration** |
| *University X / Society Y* | *TOURNESOL* | *Tryphon* | *Professor* | *Coordinator*  *Tasks X, Y, Z* | *18p.month* |
|  |  |  |  | *Partner’s scientific leader*  *Task Z* |  |
|  |  |  |  | *Other member* |  |
|  |  |  |  |  |  |

*If the project is an international collaborative research project (PRCI), replace table with:*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Country** | **University or Institution** | **Last Name** | **First Name** | **Current position** | **Role in the project** | **Involvement**  **(person.months)** |
|  |  |  |  | *Professor* | *Scientific coordinator*  *Tasks X, Y, Z* | *18* |
|  |  |  |  | *Technician* |  |  |
|  |  |  |  | *PostDoc to be hired in the frame of the project* |  |  |

**Any changes that have been made in the full proposal compared to the pre-proposal**

***Specify and justify*** *any significant changes made since the drafting of the pre-proposal, in particular changes in requested grant amount, scientific and technological objectives and composition of the consortium.*

***Eligibility criteria according to compliance with pre-proposal:*** *The full proposal must describe the same project as that described in the pre-proposal. The funding instrument and the scientific coordinator must be the same as for the pre-proposal. The relevance of other discrepancies will be assessed by panel members based on the explanation given by the applicants when submitting the full proposal. If there is a significant deviation, the proposal is declared ineligible and cannot receive ANR funding.* (Cf. [AAPG 2019 Guide](http://www.agence-nationale-recherche.fr/fileadmin/aap/2019/aapg-anr-2019-Guide-en.pdf), section B.5.2.)

# Proposal’s context, positioning and objective(s)

***This paragraph refers to the evaluation criteria “Quality and scientific aim”***

## Objectives and research hypothesis

*Present the objectives and the research hypothesis; present the scientific and technical barriers to be lifted; present the expected results; if applicable describe any final products developed.*

## Position of the project as it relates to the state of the art

*Emphasise the originality and the novelty of the proposal - concerning its objectives and its methodology – and its position in relation to the state of the art; show the contributions of the project partners to this state of the art; present any preliminary results. In the case of a project proposal following up on previous project(s) already funded by ANR or by another body, provide a summary of the results achieved and clearly describe the new issues raised and the new objectives set out in the light of the earlier project.*

## Methodology and risk management

*Describe the methodology and its relevance to reach the objectives, detail the scientific risks and fall-back solutions envisaged.*

*Set out the scientific programme and justify the work programme's task breakdown with regard to the objectives being pursued.*

* *For each task, describe the objectives, the work programme, deliverables, partners' contributions, methods and technical decisions, risks, and fall-back solutions. Illustrate with a Gantt chart.*
* *For research projects dealing with subjects that may harm humans, animals, or the environment, discuss the ethical aspects of the project.*
* *If applicable, indicate the conditions of access to a research infrastructure (IR) or a very large research infrastructure (TGIR)*

**⚠ *Concerning PRCI proposal,*** *it is mandatory for applicants to provide the scientific contribution of the French and foreign teams.*

# Organisation and implementation of the project

***This paragraph refers to the evaluation criteria “Organisation and implementation of the project”***

## Scientific coordinator and its consortium / its team

* ***In the case of a collaborative research project (PRC, PRCE, PRCI),*** 
  + *Present the scientific coordinator, his/her experience as a scientific coordinator or a project manager, his/her experience in the scientific field (including the foreign scientific coordinator in a PRCI proposal)*
  + *Present the consortium and its complementarity: demonstrate the quality and complementary nature of the consortium specifying the identity of the scientists involved and their institution and all other items providing a framework for judging the quality and complementarity of partners and consortia*
  + *Complete the following table including information concerning the involvement of the scientific coordinator and partner’s scientific leader in regional, national and international on-going projects.*

**Implication of the scientific coordinator and partner’s scientific leader in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator and partner’s scientific leader must be included in an annex, see the** [**model**](http://www.agence-nationale-recherche.fr/en/projects-and-results/archive-of-calls-for-proposals/aap-en/generic-call-for-proposals-2019/)**.**

* ***In the case of a Young Researchers Project,*** 
  + *Present the scientific coordinator, his/her position within the organisation of the host laboratory, his/her experience as a scientific coordinator or a project manager, and his/her experience in the scientific field of the project, his/her involvement in the project*
  + *Present the team, its quality and complementarity to reach the objectives: demonstrate the quality and complementary nature of the consortium specifying the identity of the scientists involved and their institution and all other items providing a framework for judging the quality and complementarity of the team*
  + *Explain the project's capacity to promote the scientific independence of the young researcher (increased level of responsibility, development of the young researcher's own team, development of his/her own theme of research, development of his/her international visibility).*
  + *Complete the following table including information concerning the involvement of the scientific coordinator in regional, national and international on-going projects.*

**Implication of the scientific coordinator in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator must be included in an annex, see the** [**model**](http://www.agence-nationale-recherche.fr/en/projects-and-results/archive-of-calls-for-proposals/aap-en/generic-call-for-proposals-2019/)**.**

## Implemented and requested resources to reach the objectives

*Describe the means – those previously available and those requested – to achieve the objectives.*

* ***Scientific and technical justification of the requested means*** *– per item of expenditure and by partner -–,* ***linked to the objectives of the proposal****.*
* *Summarise the requested funds in the table below in accordance with the information filled out on the website and with ANR’s grant allocation rules ([règlement relatif aux modalités d’attribution des aides de l’ANR](http://www.agence-nationale-recherche.fr/RF) ).*
* *Description of the context in terms of human and financial resources available thanks to previous or ongoing projects.*
* *If a partner is relying on its own funds, justify the available means to realise its tasks.*

**⚠***The sub-criteria “Appropriateness of implemented and requested resources to the project’s objectives” is as important as the other sub-criteria.* ***The reviewers will wait for a high level of detail in the calculation and its scientific justification.***

*Examples: What kind of contract for the temporary staff, duration, for which task? What kind of instrument, for which task, why buying instead of renting? What kind of mission (conferences, meeting, data collection, etc.), national / international, for how many people, how much time/how many times?*

**⚠ *Concerning PRCI proposals,*** *it is mandatory for applicants to provide the following information in the scientific document*

*- Presentation of the foreign scientific coordinator and foreign partners;*

*- Financial data, broken down by item of each expenditure by foreign partners.*

**Partner 1: XXXXX**

Staff expenses

*Costs linked to the researchers, engineers, technicians and other scientific staff affected to the project; in the case of a JCJC project: cost of partially releasing the young researcher from teaching duties.* ***Justification in relation to the scientific objectives.***

Instruments and material costs

*Acquisition, depreciation or rental costs of instruments or material and the scientific consumables specifically used for the achievement of the project.* ***Justification in relation to the scientific objectives.***

Building and ground costs

*Rental costs of new premises and lands or the fitting of premises or pre-existing lands for the use of the project.* ***Justification in relation to the scientific objectives.***

Outsourcing / subcontracting

*Acquisition costs of (1) Licences, patent, brand, software, database, copyrights etc.; (2) Subcontracting costs; for the achievement of the project.* ***Justification in relation to the scientific objectives.***

General and administrative costs & other operating expenses

*Missions expenses and travel costs of the permanent and temporary staff affected to the project; conferences organisation costs.* ***Justification in relation to the scientific objectives.***

*General and administrative costs & other operating expenses*

**Partner 2: XXXXX**

Staff expenses

Instruments and material costs

Building and ground costs

Outsourcing / subcontracting

General and administrative costs & other operating expenses

**Partner N: XXXXX**

Staff expenses

Instruments and material costs

Building and ground costs

Outsourcing / subcontracting

General and administrative costs & other operating expenses

***Requested means by item of expenditure and by partner\****

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | **Partner**  ***XXX*** | **Partner**  ***XXX*** | **Partner**  ***XXX*** | **Partner**  ***XXX*** |
| Staff expenses | |  |  |  |  |
| Instruments and material costs (including the scientific consumables) | |  |  |  |  |
| Building and ground costs | |  |  |  |  |
| Outsourcing / subcontracting | |  |  |  |  |
| General and administrative costs & other operating expenses | Travel costs |  |  |  |  |
| Administrative management & structure costs\*\* |  |  |  |  |
| **Sub-total** | |  |  |  |  |
| **Requested funding** | |  | | | |

\* The amounts indicated here must be strictly identical to those entered on the website. If both information are not consistent, if they were badly filled in or lacking, the information entered online will prevail on those reported in the submission form / scientific document.

*\*\** For marginal cost beneficiaries, these costs will be a package of 8% of the eligible expenses. For full cost beneficiaries, these costs will be a sum of max. 68% of staff expenses and max. 7% of other expenses.

# Impact and benefits of the project

***This paragraph refers to the evaluation criteria “Impact and benefits of the project”***

***For every funding instruments:***

*Describe in what scientific fields and eventually economic, social or cultural field project results may have an impact, in the short, medium or long term.*

***For a PRCI project,***

* + *Demonstrate how the scientific contributions of partners from each country are balanced and complementary, and how cooperation between these French and foreign teams will add value or deliver benefits for France.*

***For a PRCE project,***

* + *Describe actions to transfer technology and innovation to the social and economic world.*

***For a PRC or a JCJC project,***

* + *Describe how results will be disseminated and exploited, including potential initiatives to promote scientific culture*

# References related to the project

***This paragraph refers to the evaluation criteria « “Quality and scientific aim”***

*List the bibliographical references used for the proposal.*

*The bibliography must be included in the 20-page limit. The bibliography may include preprints that are yet to be published in a peer-reviewed journal, especially those referencing preliminary data. If available, please indicate the “open access” link to improve accessibility for the reviewers. Highlight the references for which one or more of the authors are involved in the project.*